



# MILCO (PRIVATE) LIMITED

## (STATE OWNED ENTERPRISE)

### REGISTRATION OF SUPPLIERS/CONTRACTORS FOR THE YEAR 2024

Applications are hereby invited by the Chairman, Milco (Pvt) Limited from reputed Suppliers, Manufacture, Importers, Agents, Stockists, Contractors and Organisations including Corporations, Boards and Recognised Mercantile Firms, **who have not registered with Milco (Pvt) Limited** for the supply of items and services listed below for the year - 2024.

**Please Note:**

***This registration is not required for the suppliers/contractors who have already registered under suppliers/contractors registration for the year 2024.***

Application for registration should be submitted in the prescribed form which could be obtained from Milco (Pvt) Limited, 5th Floor, Purchasing Division, No. 345, 5/1 Galle Road, Colombo-3 between 9.00 a.m. and 4.00 p.m. on normal working days from 06/06/2024 upto 20/06/2024 upon submission of a written application to Manager Purchasing along with bank deposit slip for the payment of a non-refundable registration fee as mentioned below against each item of goods/services.

**Registration forms will not be issued to suppliers /contractors without a request letter on company letterhead.**

A	RAW MATERIALS	Registration Fee
1	Refined White Sugar	20,000.00
2	Liquid Glucose Syrup	10,000.00
3	Cocoa Powder	10,000.00
4	Table Salt / Micro Fine Salt	3,000.00
5	Flavours (All kinds of food grade)	5,000.00
6	Rennet Powder	1,000.00
7	Paraffin Wax	2,000.00
8	Ginger Preserve	1,000.00
9	Stabiliser for Ice Cream/ UHT Milk / Sterilized Milk & Cheese	5,000.00
10	Plums	3,000.00
11	Dry Cashew Nuts/Pieces	3,000.00
12	Ice Cones	1,000.00
13	Pumpkin Preserve	2,000.00
14	Tooty Fruity	1,000.00
15	Gelatine	10,000.00
16	Vitamin A & D	2,000.00
17	Yoghurt Culture	10,000.00
18	Lactose	5,000.00
19	Potassium Sorbate	1,000.00
20	Natural Colouring for Ice Cream/ UHT Milk Production	1,000.00
21	Natural Fruit Pulps (passion, wood apple, strawberry .....etc)	5,000.00
<b>B</b>	<b>PACKING MATERIALS</b>	
22	Polypropylene Containers for Ice Cream (1L/2L/4L)	10,000.00
23	Polypropylene Containers (Thermoforming) for Ice Cream /Curd (500ml /1L)	10,000.00
24	H.I.P.S Cups for Yoghurt & Ice-Cream (80ml)	10,000.00
25	HDPE Cans for Condensed Milk & Ghee (4L)	10,000.00
26	Aluminium Foil for Yoghurt Cups	10,000.00
27	Triple Laminated & Metalized Polyester Foil for Milk Powder	10,000.00
28	Co- extruded Polyethylene Film (3 Layer) for Liquid Milk	10,000.00
29	Polythene Bags & Shopping Bags (L.D.PE)	5,000.00
30	Vacuum Bags for Cheese (50g/100g/200g/1kg)	5,000.00
31	Woven Polypropylene Bags	5,000.00
32	3 Ply Paper Bags (25 kgs)	5,000.00
33	Printed Carton Boxes for Milk Powder & Cheese	10,000.00
34	Corrugated boxes	10,000.00
35	Printed Labels / Stickers for Plastic Containers and Glass Bottles	10,000.00
36	Corrugated Packing Trays	10,000.00
37	Printed OPP Tapes	5,000.00
38	Printed Crown Corks	5,000.00
39	Tin Containers for Condensed Milk	5,000.00
40	Shrink Wrapping Materials	5,000.00
41	Glass Bottles for Sterilized Milk, Ghee & Cheese.	5,000.00
42	Plastic Crates & Pallets	10,000.00
43	Drinking Straws/Spoons (Paper/ Wooden)	3,000.00

44	Nylon Twine	2,000.00
45	Hot Melt Gum (Glue)	2,000.00
<b>C</b>	<b>LABORATORY ITEMS</b>	
46	Scientific and Laboratory Equipment	5,000.00
47	Laboratory Glassware	5,000.00
48	Microbiology Media	5,000.00
49	Chemicals used for Milk and Milk Products Analysis (Sulphuric, Amyl, HCL...etc.)	5,000.00
50	Industrial Chemicals (Nitric Acid, H2O2, Aluminium Sulphate...etc.)	5,000.00
51	Disinfectant Chemicals Hand Sanitizer Chemicals etc...	5,000.00
52	Detergents – General Purpose Soap and Vim etc..	5,000.00
53	Boiler Water Treatment Chemicals	1,000.00
54	Rubber Gloves/Masks	1,000.00
55	Surgical Gloves/Disposable Gloves/ Disposable Masks/Disposable Caps/ Reusable Masks	1,000.00
<b>D</b>	<b>UNIFORMS/SHOES</b>	
56	Shoes	1,000.00
57	Safety Shoes	1,000.00
58	Gum Boots	1,000.00
59	Supply of Uniform Materials	1,000.00
60	Supply of T-Shirts & Bottoms	2,000.00
<b>E</b>	<b>PRINTING / STATIONERY / OFFICE APPLIANCES</b>	
61	All Stationery (Pens, CR Books, A4 .....etc.)	5,000.00
62	Computer Papers (Blank papers, printed Computer forms ..etc..)	5,000.00
63	Printing of all kinds of Books / Ledgers	5,000.00
64	Office appliances and Equipment	5,000.00
65	Computers, Accessories and Consumables	5,000.00
<b>F</b>	<b>AUTOMOBILE SPARES</b>	
66	Motor Spares, Accessories	1,000.00
67	Tyres and Tubes	1,000.00
68	Upholstery Work of Vehicles (Cab Covers, Vehicle Seat Covers, Canopies)	1,000.00
<b>G</b>	<b>ENGINEERING ITEMS</b>	
69	Refrigerators, Bottle Coolers and Deep Freezers	5,000.00
70	Air Conditioners	5,000.00
71	Dairy Machinery Spares and Equipment	5,000.00
72	Pneumatic Spares for Machinery	5,000.00
73	Spare Parts for Steam Boiler /Boiler Pumps/Steam Valve.....etc.	1,000.00
74	Spare Parts for Cold Rooms, Ref-Compressors, Condensing Units other Refrigerator Spares	1,000.00
75	Spare Parts for Refrigerators /Bottle Coolers/Deep Freezer & Air Conditioner	5,000.00
76	Industrial/Ref Gases	5,000.00
77	Heating Elements, Sensors and other related Items for Heaters	1,000.00
78	Electrical items, Appliances, Fittings and all types of Wire	3,000.00
79	Hardware Items	5,000.00
80	Bearings	5,000.00
81	Rubber Rings, Packings, Gaskets and Similar Rubber-based Parts	5,000.00
82	Chains, V-Belts and Power Transmission Belts	1,000.00
83	Castor Wheels, Hand Trolleys and Carts	1,000.00
84	Weighing Scales	2,000.00
85	Workshop Tools	1,000.00
<b>H</b>	<b>OTHER ITEMS</b>	
86	Plastic Sealing Tags	1,000.00
87	Veterinary Drugs	5,000.00
88	Furniture	1,000.00
89	Tea Leaves	1,000.00
90	Coir Products and Materials	1,000.00
91	Paper Serviettes	2,000.00
<b>I</b>	<b>SERVICES</b>	
92	Civil Construction Work, Building Maintenance	2,000.00

93	Printing and Fabricating of Name Boards, Sign Boards	5,000.00
94	Fabrication of Stainless Steel Equipment (S/S Plungers, Sampling Dippers and other Items)	2,000.00
95	Fabrication of Aluminium Measuring Jugs, Aluminium Trays and other Items	2,000.00
96	Fabrication & Repairing Works for Cold Rooms and Others.	1,000.00
97	Wharf Clearing	1,000.00
<b>J</b>	<b>RAW MATERIALS FOR CATTLE FEED (POLGAHAWELA FACTORY)</b>	
98	Coconut Poonac	2,000.00
99	Rice Bran	2,000.00
100	Maize Meal	2,000.00
101	Dhal Polish	2,000.00
102	Wheat Bran	2,000.00
103	Soya Powder	2,000.00
104	Di-Calcium Phosphate	2,000.00

**TERMS & CONDITIONS**

- 1). Contractors who seek to register for Civil Engineering construction work are required to be registered members for the Year 2023/2024 with the Institute for Construction Industry Development Authority. (A photo copy of the CIDA registered certificate should be submitted.)
- 2). Quotations will be called from registered suppliers /contractors to obtain work/supplies /services whenever necessary and if required we reserve the right to obtain quotation from other suppliers / contractors as well to obtain competitive offers/Bids.
- 3). The Tender Board will consider all applications and will take necessary actions to register applications that have fulfilled the requirements. Those who have not completed / not fulfilled the requirements satisfactorily and late applications will be rejected.
- 4). We reserve the right to strike off the names of the suppliers, contractors who fail to submit quotations when requested and fail to supply goods and services on time and in expected quality according to the samples when an order is placed from list of registered suppliers/ contractors.
- 5). Those who wish to register themselves for more than one supply or service should forward separate applications for each subject and clearly indicate in the provided cages of the application form.
- 6). If the information or documents submitted by the applicant are found to be false, registration will be cancelled without any prior notice. Further, please note that payments made will not be refunded under any circumstances.
- 7). Suppliers shall be registered only for related items of goods and services for which the business registration is made.
- 8). All suppliers who are not the manufacturer should submit the written certificate for the current year mentioning your company as an authorized dealer or distributor issued by the manufacturer or authorized local institution.
- 9). Perfected application forms should be sent under registered cover to reach: The Purchasing Manager, Milco (Pvt) Limited, 5th Floor, No. 345 5/1, Galle Road, Colombo-03 or hand over not later than 01/07/2024 (Working Days -9.00 a.m. to 4.00 p.m.)
- 10). VAT registration certificate or the VAT exemption certificate issued by the Commissioner General of Inland Revenue should be attached.
- 11). Suppliers/ Manufacturers and contractors will be required to offer credit facilities covering a period of at least 30 - 60 days and free delivery to Milco Stores at Narahenpita.
- 12). Applications should be clearly marked "Registration of suppliers/ Contractors -2024" on top left -hand corner of the envelope.
- 13). Registrations will be made only after scrutinising the applications.
- 14). Please note that changes cannot be made to the categories registered for after registration under any circumstance and inter changing of categories also will not be allowed.
- 15). Milco reserves the right to impose further conditions, if it is found to be necessary regarding supply of goods.
- 16). Milco employees or close relatives cannot register in this registration.
- 17). All Suppliers who wish to register should bank the exact amount to be deposited at any branch of Peoples Bank by cash only. Also mention against the name of the organization / category/item and wish to submit receipt to obtain the registration form. Bank details are as follows:  
(Cash will not be accepted under any circumstances.)  
**Name of the Account :** MILCO (PVT) LTD  
**Bank & Branch :** People's Bank Corporate Banking Division  
**Account No. :** 004100180210331
- 18). Any details can be obtained from Manager - Purchasing on Tel: 011-4500530 - 531/532/533/534 during office hours.

**The Chairman,  
MILCO (PRIVATE) LIMITED  
5th Floor, (Purchasing Division)  
No.: 345, 5/1, Galle Road,  
Colombo-03.**