



MILCO (PRIVATE)LIMITED

(Affiliated to the Ministry of Agriculture, Livestock, Land & Irrigation)

MILCO is the pioneer in local dairy industry with a wide network in milk collection, production and sales throughout the island with "Highland" brand. It has four milk processing factories located in Colombo, Digana, Ambewela and Polonnaruwa. We are looking for dynamic & competent individuals to join our team.

Applications are called for under-mentioned Position to be filled on **Fixed Term Contract** basis.

Information Technology Officer (JM 1-1)

Job Description :-

Responsible for ensuring the continuous, smooth, and secure operation of the company's IT systems/infrastructure and developing in-house software if required. A primary focus of this role is the ongoing maintenance, user support, functional administration, and system optimization of the enterprise Resource Planning (ERP) platform.

Qualification/Experience :- (1 or 2 or 3 or 4 below)

- 1 A Bachelor's degree in Information Technology / Computer Science or any other equivalent degree relevant to the post which is recognized by University Grants Commission (UGC) of Sri Lanka
- 2 Having obtained a certificate of proficiency in Information Technology / Computer Science, not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission
- 3 Having obtained a certificate of proficiency in Information Technology / Computer Science, not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Five (05) years' post qualifying experience in Information Technology field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.

- 4 Having obtained a certificate of proficiency in Information Technology/ Computer Science, not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Ten (10) years' post qualifying experience in Information Technology field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.

Age : 22 - 45 yrs.

Allowance & Benefits : Monthly Salary of Rs. 65,633/- + Cost of Living Allowance of Rs. 17,800/-. In addition, Govt. and MILCO approved Allowances and other Benefits.

Other Requirements :-

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

Applicants may forward their CVs with names and contact numbers of two non-related referees by registered post to reach below mentioned address **on or before 06th November, 2026**. Please indicate the "Post" on the top left-hand corner of the envelope.

Manager - Human Resources & Administration
MILCO (PVT) LTD.
No. 345, Galle Road, Colombo 03

MILCO (PVT) LTD.
45, Nawala Road, Narahenpita, Colombo 05

STAFF VACANCY NOTICE NO. 2026/15

Applications are invited from the suitably qualified employees in Permanent Service to fill the undermentioned Posts.

Asst. Provincial Manager (JM 1-1)

Job Description :-

Responsible for overall supervision of Milk Chilling Centers, milk dispatches up to factories, to support personnel and general management of the region assisting on all the matters to Provincial Manager.

External Qualifications / Experience :- (1 or 2 or 3 or 4 below)

1. A Bachelor's degree in Dairy Technology / Agriculture / Veterinary Science or any other equivalent degree relevant to the post which is recognized by U.G.C. of Sri Lanka
2. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission
3. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Five (05) years' post qualifying experience in Dairy Development field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.

4. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Ten (10) years' post qualifying experience in Dairy Development field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.



Internal Qualifications / Experience :- (1 or 2 below)

1. Having obtained the qualifications required by the external candidates mentioned above.
2. Completion of Fifteen (15) years' satisfactory service in Supervisory category in production, quality or dairy field at MILCO. [Five (05) years in "Management Assistant Technological" (MA 2-3) Grade II]

Age :- Should be 22 - 45 yrs.

All applications should be forwarded through the respective Heads of Divisions/Factory Managers to the undersigned **on or before 02nd November, 2026.**


S M Sarath Chandradasa
Actg. Manager - HR & Administration

12.10.2026

- cc. i. Chairman
 ii. Deputy Chairman
 iii. General Manager
 iv. File

MILCO (PVT) LTD.
45, Nawala Road, Narahenpita, Colombo 05

STAFF VACANCY NOTICE NO. 2026/16

Applications are invited from the suitably qualified employees in Permanent Service to fill the undermentioned Posts.

Extension Officer (JM 1-1)

Job Description :-

Responsible for monitoring and supervising of dairy instructors, farmer federation work, milk collection and FMS activities in efficient and effective manner.

External Qualifications / Experience :- (1 or 2 or 3 or 4 below)

1. A Bachelor's degree in Dairy Technology / Agriculture / Veterinary Science or any other equivalent degree relevant to the post which is recognized by U.G.C. of Sri Lanka
2. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission
3. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Five (05) years' post qualifying experience in Dairy Development field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.

4. Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission

AND

At least Ten (10) years' post qualifying experience in Dairy Development field in Public Service, a Corporation, Statutory Board/Institution or a Reputed Private Institution.

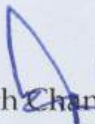


Internal Qualifications / Experience :- (1 or 2 below)

1. Having obtained the qualifications required by the external candidates mentioned above.
2. Completion of Fifteen (15) years' satisfactory service in Supervisory category in production, quality or dairy field at MILCO. [Five (05) years in "Management Assistant Technological" (MA 2-3) Grade II]

Age :- 22 - 45 yrs.

All applications should be forwarded through the respective Heads of Divisions/Factory Managers to the undersigned **on or before 02nd November, 2026.**


S M Sarath Chandradasa
Actg. Manager - HR & Administration

12.10.2026

- cc. i. Chairman
 ii. Deputy Chairman
 iii. General Manager
 iv. File

MILCO (PVT) LTD.
45, Nawala Road, Narahenpita, Colombo 05

STAFF VACANCY NOTICE NO. 2026/14

Applications are invited from the suitably qualified employees in Permanent Service to fill the undermentioned Post.

Dairy Instructor (MA 2-3)

Job Description :-

Responsible to co-ordinate, supervise & monitor the FMS activities, to organize new FMSs, to supervise & monitor the milk collection routes, to co-ordinate Chilling Centres/RM Offices, to organize and monitor development activities, to supervise MCC activities, to prepare documents, letters and reports, to submit information/data in time.

Qualifications / Experience :-

Having obtained a certificate of proficiency in Agriculture / Livestock/ Animal Husbandry, not below than the National Vocational Qualification Level (NVQ) 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission.

All applications should be forwarded through the respective Heads of Divisions/Factory Managers to the undersigned **on or before 02nd November, 2026.**


S M Sarath Chandradasa
Actg. Manager - HR & Administration

12.10.2026

- cc. i. Chairman
ii. Deputy Chairman
iii. General Manager
iv. File

/jm

MILCO (PVT) LTD.
45, Nawala Road, Narahenpita, Colombo 05

STAFF VACANCY NOTICE NO. 2026/17

Applications are invited from the suitably qualified employees in Permanent Service to fill the undermentioned Post.

Sales Supervisor (MA 2-3)

Job Description :-

Responsible to assist and guide the distributors to achieve sales targets, to organize sales development activities, to ensure availability of products in retail shops, to collect market information, to optimize efficiency & effectiveness, to prepare & maintain records/reports, to submit information/data in time.

Qualifications / Experience :-

Having obtained a certificate of proficiency in Diploma (one year or above) in Sales or Marketing Management/ Brand Management /Digital Marketing, not below than the National Vocational Qualification (NVQ) Level 5.

All applications should be forwarded through the respective Heads of Divisions/Factory Managers to the undersigned **on or before 02nd November, 2026.**


S M Sarath Chandradasa
Actg. Manager - HR & Administration

12.10.2026

- cc. i. Chairman
 ii. Deputy Chairman
 iii. General Manager
 iv. File

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